



FRENCH 1910
SECTION 574
Fall-Winter 2026-2027
University French (Level I)

Professor: Dr. Carmen McCarron

Email: cmccarr3@uwo.ca

Office Hours:

Tuesday & Thursday (in person) 2:30-3:30 or by appointment on Zoom

Mode of Instruction: In-person

Course Description:

A study of the French language based on cultural, written material and basic grammar problems.

Antirequisites:

At Main campus: French 1900E, French 1999. Antirequisite(s) at Huron, King's campus: French 1900E.

Prerequisites:

Ontario Grade 12 French (Core, Extended or Immersion) or equivalent, or French 1010 or permission of the French Program Coordinator. To request permission, please contact Dr. Corina Sandu (csandu@uwo.ca).

Extra Information:

3 lecture hours and 1 tutorial (laboratory) hour per week.

Course weight: 1.00

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

Required Course Materials

Required textbooks:

1. Wynne Wong; Stacey Weber-Fève; Anne Lair; Bill VanPatten, ***Encore Intermediate French, Student Edition: 2nd Edition, with Mindtap 4-term access***, Cengage, 2020. Only digital access is required. Approximate cost: \$117 CAD.
2. Florence Herrlemann, *L'appartement du dessous*, Éditions Albin Michel 2029 / Éditions Albin Leduc 2023. Approximate cost : \$ 17.95 CAD.

Notes:

1. The textbooks are available for purchase at the Western Bookstore. Alternatively, *Encore* may be purchased directly from the Cengage store online. **Only the digital copy of *Encore* is required.**
2. Additional course materials may be provided in Brightspace.
3. One component of this course is a film study. The film is TBA. If students are absent on the date it is shown in class, they will be responsible for accessing and viewing the film on their own time, at their own expense.
4. This course uses a textbook connected with MindTap.

Course Link URL: <https://student.cengage.com/course-link/MTPPG50GXP79>

How to access your MindTap course:

Registration

1. Connect to <https://student.cengage.com/course-link/MTPPG50GXP79>
2. Follow the prompts to register your MindTap course.

Payment

After registering for your course, you will need to pay for access using one of the options below:

Online: You can pay online using a credit or debit card, or PayPal.

Bookstore: You may be able to purchase access to MindTap at your bookstore. Check with the bookstore to find out what they offer for your course.

Free Trial: If you are unable to pay at the start of the semester you may choose to access MindTap until 11:59 PM on 09/23/2026 during your free trial. After the free trial ends you will be required to pay for access.

Please note: At the end of the free trial period, your course access will be suspended until your payment has been made. All your scores and course activity will be saved and will be available to you after you pay for access.

Already registered an access code? Bought MindTap at your bookstore or online? Now use the course link from your instructor to register for the class: <https://student.cengage.com/course-link/MTPPG50GXP79>

System Check

To check whether your computer meets the requirements for using MindTap, go to <http://ng.cengage.com/static/browsercheck/index.html>

Please Note: the System Check is also accessible in the drop down box next to your name located in the upper right corner of your MindTap page.

Learning Outcomes

At the end of the course, students will be able to:

1. Communicate, read, and write at an intermediate level of French.
2. Understand and apply correct grammar structures to daily written and oral communication in French.
3. Interpret and discuss literature and film in French at an intermediate level.
4. Recognize, understand, and discuss significant cultural and historical events of the Francophone world.
5. Use technology in French.

Methods of Evaluation

Assignment:	Weight:
In-class Essay (second term)	7.5 %
In-class Grammar Tests (3 x 5%)	15 %
Oral Presentation (first term, submitted on Brightspace)	5%
In-class Film Analysis (first term)	7.5 %
Active Participation	10 %
Lab (Tutorial)	15 %
MindTap Assignments (1 assignment at the end of each lesson; 10 lessons in total)	10 %
Final exam	30 %
Total	100%

Important dates for assignments :

Fall Term

Grammar Test 1 : October 27

Film Analysis : December 1st

Oral Presentations : Brightspace submission December 8

MindTap Assignments:

October 6 (Chap. P & 1); October 27 (Chap. 2); November 5 (Chap. 3).

Winter Term

Grammar Test 2 : January 7

Grammar Test 3: February 23

Essay: March 30

MindTap Assignments:

January 5 (Chap. 4); January 19 (Chap. 5); January 26 (Chap. 6);
February 9 (Chap. 7); February 23 (Chap. 8); March 11 (chap. 9); March
25 (Chap. 10).

Emploi du temps : premier semestre (Automne 2026)

DATE (mardi & jeudi)	MATIÈRE PRÉSENTÉE EN CLASSE	DEVOIRS ET TRAVAUX NOTÉS
10 sept.	Présentation du cours Test diagnostic (SANS NOTE)	Note importante : pas de labo pendant la première semaine du semestre
15 sept. 17 sept.	CHAPITRE P Préparation pour le film Grammaire 1, <i>Les expressions idiomatiques avec être et avoir; le futur proche</i> (pp. 10-13) Réflexion culturelle	
22 sept. 24 sept.	CHAPITRE P Grammaire 2, <i>Les verbes dont le radical change; la préposition depuis; l'impératif</i> Discussion : événements et activités dans le futur CHAPITRE 1 Les symboles Grammaire 1, <i>Les verbes irréguliers offrir, plaire, soutenir, construire et servir</i>	
29 sept. 1er oct.	CHAPITRE 1 Les symboles Grammaire 2, <i>Les articles définis, indéfinis et partitifs</i> Les cultures francophones Grammaire 3, <i>Les verbes pronominaux</i> <i>Encore</i> (film) Séquence 1 <i>Le cauchemar</i>	
6 oct. 8 oct.	Discussion de film : <i>Encore</i> Séquence 1 Discussion de roman : <i>L'appartement du dessous</i> (I) CHAPITRE 2 <i>Les valeurs les plus importantes en France depuis trente ans</i> Grammaire 1, <i>Les prépositions de lieu et le pronom y</i>	MindTap Assignments (1%) : Chap. P & Chap. 1 (à soumettre le 6 octobre) Devoir d'écriture non noté

13-15 octobre	SEMAINE DE LECTURE pas de classes	
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20 oct. 22 oct.	CHAPITRE 2 Grammaire 2, <i>Les adverbess interrogatifs; l'adjectif interrogatif quel et ses variations</i> Grammaire 3, <i>Les pronoms interrogatifs</i> (pp. 82-85) Révision pour Test de grammaire # 1	MindTap Assignments (1%) : Chap. 2 (à soumettre le 27 octobre)
27 oct. 29 oct.	TEST DE GRAMMAIRE # 1 (5%) Chap. P + Chap. 1 & 2 CHAPITRE 3 <i>La famille française en pleine évolution</i> Grammaire 1, <i>Les adjectifs et les pronoms possessifs</i> Grammaire 2, <i>La position des adjectifs irréguliers</i>	TEST # 1 (5%) en classe mardi le 27 octobre Grammaire des chapitres : P, 1 & 2
3 nov. 5 nov.	CHAPITRE 3 Grammaire 3, <i>Le passé composé avec avoir et être</i> <i>Encore</i> (film) Séquence 2: <i>La réunion</i>	MindTap Assignments (1%) : Chap. 3 (à soumettre le 5 novembre)
10 nov. 12 nov.	CHAPITRE 4 <i>Défense de l'identité culturelle</i> Grammaire 1, <i>Les pronoms compléments d'objet direct; le pronom en</i> Grammaire 2, <i>Les compléments d'objet indirect au présent, au passé composé et à l'impératif</i>	

17 nov. 19 nov.	CHAPITRE 4 <i>Défense de l'identité culturelle</i> Grammaire 3, <i>Les verbes irréguliers au conditionnel; la position des pronoms multiples</i>	
24 nov. 26 nov.	Visionnement du film (titre à déterminer) Discussion du film	
1er déc. 3 déc.	Rédaction en classe : Analyse de film (7.5 %) Préparation de la présentation orale	RÉDACTION – Analyse de film (7.5%) en classe mardi le 1^{er} décembre
8 déc	Préparation de la présentation orale Révision pour le Test de grammaire # 2	PRÉSENTATION ORALE (5%) à remettre via Brightspace mardi le 8 décembre au plus tard
	<i>Bonnes vacances !</i>	

*NB : Cet emploi du temps est provisoire, sous réserve de modifications.

Emploi du temps : second semestre (Hiver 2027)

DATE	MATIÈRE PRÉSENTÉE EN CLASSE	DEVOIRS ET TRAVAUX NOTÉS
5 janv.	Révision pour le Test de grammaire # 2	MindTap Assignments (1%) : Chap. 4 (à soumettre le 5 janvier) TEST # 2 (5%) en classe jeudi le 8 janvier Grammaire des chapitres 3 & 4
7 janv.	TEST DE GRAMMAIRE # 2 (5%) Chapitres 3 & 4	
12 janv.	CHAPITRE 5 <i>Et pour vous, que représente l'amitié ?</i> Grammaire 1, <i>Le passé composé des verbes courir, mourir, savoir, conduire, connaître, rire, suivre; les expressions de temps</i>	
14 janv.	Grammaire 2, <i>La position des adverbes</i> Grammaire 3, <i>L'imparfait et le passé composé</i> (pp. 190-193) <i>Encore</i> (film) Séquence 3: <i>Un nouveau danger</i>	
19 janv.	CHAPITRE 6 <i>L'apparence physique dans le monde francophone</i> Grammaire 1, <i>Le comparatif et le superlatif</i> (pp. 210-213)	
21 janv.	Grammaire 2, <i>Les pronoms relatifs</i> (pp. 218-221)	MindTap Assignments (1%) : Chap. 5 (à soumettre le 19 janvier)
26 janv.	CHAPITRE 6 <i>L'apparence physique dans le monde francophone</i> Grammaire 3, <i>Le plus-que-parfait et le choix des temps au passé</i> (pp. 226-229) Discussion de roman : <i>L'appartement du dessous</i> (II)	MindTap Assignments (1%) : Chap. 6 (à soumettre le 26 janvier) Devoir d'écriture non noté
28 janv.	CHAPITRE 7 <i>Quelques défis du monde francophone</i> Grammaire 1, <i>Le subjonctif: les verbes réguliers; exprimer les désirs, les obligations et les émotions</i> (pp. 246-249)	

2 fév. 4 fév.	CHAPITRE 7 Grammaire 2, <i>Le subjonctif: les verbes irréguliers; exprimer les opinions, le doute et l'incertitude</i> (pp. 254-257) Grammaire 3, <i>Le subjonctif avec les conjonctions et le passé du subjonctif</i> (pp. 262-265) <i>Encore</i> (film) Séquence 4: <i>Une révélation</i>	
9 fév. 11 fév.	CHAPITRE 8 <i>Confiance ou méfiance</i> Grammaire 1, <i>Le futur simple</i> (pp. 282-285) Grammaire 2, <i>Les expressions négatives</i> (pp. 290-293) Révision pour le Test de grammaire # 3	MindTap Assignments (1%) : Chap. 7 (à soumettre le 9 février)
14-20 février	SEMAINE DE LECTURE pas de classes	
23 fév. 25 fév.	TEST DE GRAMMAIRE # 3 (5%) Chapitres 5 à 8 CHAPITRE 9 <i>Les grandes villes et leurs attractions</i> Grammaire 1, <i>Les adjectifs et les pronoms indéfinis</i> (pp. 318-321)	MindTap Assignments (1%) : Chap. 8 (à soumettre le 23 février) TEST # 3 (5%) en classe mardi le 23 février Grammaire des chapitres 5 à 8
2 mars 4 mars	CHAPITRE 9 <i>Les grandes villes et leurs attractions</i> Grammaire 2, <i>Les prépositions suivies de l'infinitif</i> (pp. 326-329) Grammaire 3, <i>Le conditionnel passé et les phrases avec si</i> (pp. 334-337)	

9 mars 11 mars	<i>Encore, Séquence 5: L'explication</i> Discussion de roman : <i>L'appartement du dessous</i> (III)	Devoir d'écriture non noté MindTap Assignments (1%) : Chap. 9 (à soumettre le 11 mars)
16 mars 18 mars	CHAPITRE 10 <i>Qu'est-ce que le bonheur?</i> Grammaire 1, <i>Le futur antérieur</i> (pp. 354-357) Grammaire 2, <i>Le participe présent et l'infinitif passé</i> (pp. 362-365) Grammaire 3, Faire causatif (pp. 370-373)	TEST UNITÉ IV (5%) en classe, jeudi le 19 mars *Note : Formal supporting documentation must be submitted to the Academic Dean's office if accommodation is requested for this test.
23 mars 25 mars	<i>Encore, Épilogue, Séquence 6: Un nouveau chapitre</i> Discussion de roman : <i>L'appartement du dessous</i> (fin)	MindTap Assignments (1%) : Chap. 10 (à soumettre le 25 mars)
30 mars 1er avril	Rédaction en classe : Récit épistolaire (7.5 %) Révision pour l'examen final	RÉDACTION (7.5%) en classe mardi le 30 mars
6 avril 8 avril	Révision pour l'examen final Consultations individuelles	

*NB : Cet emploi du temps est provisoire, sous réserve de modifications.

Memorandum to Students Registered in FRENCH 1910

Medical and Non-medical Absences

All tests and assignments are to be completed on the date indicated on the course syllabus. Any test or assignment missed without formal accommodation will receive a grade of zero. Students are permitted one academic consideration per semester per course without formal supporting documentation. All requests for accommodation must be made in a timely fashion according to policy. In the case of an approved accommodation, due date extensions, assessment weight adjustments or makeups will be considered on a case-by-case basis at the professor's sole discretion. Requests for accommodation for grammar test # 3 as well as the final exam must be supported by written documentation and submitted directly to the Office of the Academic Dean. Accommodations cannot be granted by the professor or the department for these assessments.

Students are strongly urged not to make any commitments (i.e., vacation) during the examination period. Requests for accommodation based on emergencies, humanitarian grounds, or medical grounds must be supported by written documentation and submitted directly to the Office of the Academic Dean.

Academic Offences and Plagiarism

Scholastic offences are taken seriously, and students are directed to read the appropriate policy, specifically the definition of what constitutes a Scholastic Offence. Please note that plagiarism constitutes a major academic offence. "Plagiarism: Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence."

Academic Offences and AI / Assistive Technology

Within this course, use of generative artificial intelligence (AI) tools (such as ChatGPT, Claude, co-pilot, translation tools, and grammar-checking tools) is not permitted for written work submitted for evaluation. Unauthorized use of AI will be subject to academic discipline.

Attendance and Participation

French Faculty at King's put great emphasis on class attendance and participation. There is a clear correlation between student success in a course and attendance patterns. We feel that it is extremely important for students studying French language, literature, and culture to be present for instruction and discussion in class. Specific details concerning attendance and participation are included in the course syllabus and laboratory outlines.

The 10 % active participation mark takes into consideration: attendance; active in-class participation in discussions and debates; preparation of the required texts before coming to class; homework. Regular attendance is expected on this course. At the beginning of each class, an attendance sheet will be circulated; please make sure you sign the sheet before the end of the class.

Students must attend one scheduled lab hour per week in addition to the three lecture hours per week. The lab is worth 15% of the final grade in the course.

Debarment from Final Exams

A student may be debarred from writing the final exam for failure to maintain satisfactory academic standing throughout the year.

Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course, after due warning has been given*. On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course.

*Due warning means that the instructor has advised the student in writing/email of the nature of the unsatisfactory performance (i.e., absent too frequently from class), and the consequence of continued unsatisfactory performance (i.e., if another class is missed, the instructor will advise the department and request the student be barred from writing the final exam).

Use of Electronic Devices

The use of electronic devices, including cell phones, smartphones, laptops, netbooks, and tablets during lectures is at the discretion of the instructor.

Unless explicitly stated otherwise, you are not allowed to have a cell phone, or any other electronic device, with you during tests, examinations and in-class evaluations *including during washroom breaks*. Unauthorized possession of such a device during an evaluation, test or examination constitutes a serious academic offence.

Make-Up Assessments

The Exam Office operates a centralized make-up service to support faculty with the administration of approved make-up assessments. As of September 1, 2026, students will incur a fee of \$45.00 per make-up assessment booked with the Exam Office. 7

Please note, Friday Make-Up Exams may only be written with the instructor's consent.

Special exams

The Exam Office centrally runs formal Special Exam Days to support instructors with administering approved special exams. As of September 1, 2026, for any Special Exams booked outside of the designated special exam days, students will incur a fee of \$75.00. The designated Special Exam Days for 2026-27 are January 8 and 9, 2027, and May 7 and May 12, 2027

For Course Outline Policies, see attachment below.

**KING'S UNIVERSITY COLLEGE
GENERAL COURSE POLICIES
2026-27**

1. Academic Accommodations (Accessibility)

Accessibility Services works to ensure that academic programs are accessible to all students, and supports students who may have a condition related to, but not limited to, vision, hearing, mobility, different ways of learning, mental health, chronic illnesses, chronic pain, autism spectrum disorder, ADD/ADHD, and temporary conditions (beyond short-term academic consideration). Accessibility Services provides recommendations for accommodation based on medical documentation or psychological and cognitive assessment. The accommodation policy can be found here [Academic Accommodation for Students with Disabilities](#). Information on Accessibility Services at King's can be found [here](#).

2. Academic Consideration for Student Absences

Students must be approved to write a makeup exam or for an extension of the assignment deadline. If you need to miss an exam or the deadline for the assignment, please follow these instructions.

There are two ways to seek academic consideration:

(i) Academic consideration based on medical or compassionate grounds

If a student is unable to meet a course requirement due to substantial but temporary extenuating circumstances (medical or compassionate grounds), they should contact the Academic Advising Office. As a rule, documentation is required for academic consideration.

For academic consideration requests on medical grounds, the Student Medical Certificate (SMC) is the appropriate documentation. The SMC is available at <https://registrar.uwo.ca/academics/pdfs/student-medical-certificate.pdf>

- King's students: The Academic Advising Office website is located in DLH 104. The Academic Advising website is <https://mykings.ca/intranet/app/#/academics/academic-advising>.
- If your home faculty is Huron or at Western, please submit your documentation to your faculty's academic counselling office.
- Requests must be made as soon as possible and no later than 48 hours after the missed assessment.

You may submit requests for academic consideration through the **Student Absence Portal**, linked on this website: <https://mykings.ca/intranet/app/#/academics/academic-advising/academic-consideration-requests-and-student-absence-portal>

(ii) Academic consideration through an undocumented absence

Students are permitted one academic consideration request without supporting documentation per term per half-course (0.5) weight.

- Note that instructors may designate one assessment per half-course weight as requiring formal supporting documentation. Please refer to the course outline to confirm this assessment.
- If instructors have built flexibility into their assessments, this flexibility will already address consideration needs. (For example, if students need to submit X of Y assignments, this flexibility already provides consideration.)
- Undocumented absences can not be used as the basis for academic consideration for December or April exams.

For further information on the academic consideration policy, please see https://uwo.ca/univsec/pdf/academic_policies/appeals/academic_consideration_Sep24.pdf

c) Absences from Final Exams

If you miss the Final Exam, **contact your Academic Advising Office** as soon as you are able to do so. They will assess your eligibility to write the “Special Examination” (the name given by the University to a makeup Final Exam).

You may also be eligible to write the Special Exam if you are in a multiple exam situation (i.e., you are scheduled to write more than 2 exams in 23-hour period, or more than 3 exams in a 47-hour period).

If a student fails to write a scheduled Special Examination, the date of the next Special Examination (if granted) normally will be the scheduled date for the final exam the next time this course is offered. The maximum course load for that term will be reduced by the credit of the course(s) for which the final examination has been deferred. See the Academic Calendar for details (under [Special Examinations](#)).

d) Religious Accommodations

Students should consult the University’s list of recognized religious holidays, and should give notice in writing to the instructor and their Academic Advising Office if a course requirement will be affected by a religious holiday/observance. Notice must be given as early as possible, and no later than two weeks prior to an examination, and one week prior to a midterm test date. It is the responsibility of such students to inform themselves concerning the work done in classes from which they are absent and to take appropriate action.

3. Support Services

Accessibility, Counselling and Student Development at King’s University College:
<https://mykings.ca/intranet/app/#/student-supports-and-services/accessibility-services>

Students experiencing emotional or mental health distress can access services at King’s University College: <https://kings.uwo.ca/campus-life/student-supports/>

Good2talk is an online and phone resource for students, available 24/7, with services in English, Mandarin, and French: <https://good2talk.ca>, 1-866-925-5454

Western’s Mental Health Services site provides a complete list of options on how to obtain help: <https://www.uwo.ca/health/mental-health/index.html>

Academic Support Services at King's University College: <https://kings.uwo.ca/academics/academic-supports/>

4. Statement on Gender-Based Sexual Violence

King's and Western are committed to reducing incidents of gender-based sexual violence (GBSV) and providing compassionate support to anyone who is going through or has gone through these traumatic events. If you are experiencing or have experienced GBSV (either recently or in the past), you will find information about support services for survivors, including emergency contacts at the following website: [Mental Health and Wellness at King's](#).

You can reach supports at King's by emailing care@kings.uwo.ca or calling 519-930-4640 to reach a Social Worker who can offer help.

You can also reach Western's Gender-Based Violence & Survivor Support Case Manager by email (health@uwo.ca) or by calling 519-661-3568. Additional support services can be found <https://www.uwo.ca/health/gbsv/support/index.html>

5. Statement on Use of Electronic Devices

Use of Electronic Devices: Unless explicitly stated otherwise, you are not allowed to have a cell phone, or any other electronic device, with you during tests or examinations. Unauthorized possession of such a device during a test or examination constitutes an academic offence.

Use of Laptops, Tablets, and Smartphones in the Classroom: King's University College at Western University acknowledges the integration of new technologies and learning methods into the curriculum. The use of electronic devices such as laptop computers, tablets, or smartphones can contribute to student engagement and effective learning. At the same time, King's recognizes that instructors and students share jointly the responsibility to establish and maintain a respectful classroom environment conducive to learning.

The use of electronic devices by students during lectures, seminars, labs, etc., shall be for matters related to the course at hand only. Students found to be using electronic devices for purposes not directly related to the class may be subject to sanctions under the Student Code of Conduct; see https://kings.uwo.ca/sites/2025/assets/files/campus/Kings_Code_of_Student_Conduct.pdf

Inappropriate use of electronics (e.g., laptops, tablets, smartphones) during lectures, seminars, labs, etc., creates a significant disruption. As a consequence, instructors may choose to limit the use of electronic devices in these settings. In addition, in order to provide a safe classroom environment, students attending in-person class sessions are strongly advised to operate laptops with batteries rather than power cords.

6. Statement on Academic Offences

King's is committed to academic integrity. Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, is posted at https://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_offences.pdf

It is expected that students will submit work that is truly their own, completed without external assistance (human or artificial) except as explicitly permitted by the course instructor. **Check with you instructor to check which tools, including generative AI (ChatGPT, translation tools, grammar-checking tools) are permitted in each course.** Note that although some courses may permit the use of such tools, it does not mean use of such tools is permitted in other courses.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system; see <https://elearningtoolkit.uwo.ca/tools/Originality Reports - TurnItIn.html>.

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

7. Copyright of Course Material

Lectures and course materials, including PowerPoint presentations, tests, outlines, and similar materials are protected by copyright. Faculty members are the exclusive owner of copyright in those materials they create. Students may take notes and make copies for their own use. Students may not allow others to reproduce or distribute lecture notes and course materials publicly (whether or not a fee is charged) without the express written consent of a faculty member. Unauthorized sharing of class content is subject to academic discipline.

Similarly, students own copyright in their own original papers and exam essays. If a faculty member wishes to post a student's answers or papers on the course website, they should ask for the student's written permission.

8. Use of Recordings

Participants in this course are not permitted to record the sessions, except where recording is an approved accommodation and/or the participant has the prior written permission of the instructor. Unauthorized recording and/or sharing of class content is subject to academic discipline.

9. Policy on Attendance

Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course, after due warning has been given. On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course.