



**ActSci2052A 570  
Financial Mathematics  
Fall 2025**

Instructor: Dr. Xing Jiang  
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**Course Information**

**Mode of Instruction:** In Person

**Calendar Description:**

Time value of money, accumulation and discount functions, effective rates of interest and discount and present values, as applied to annuities and other financial products, applications including loan repayment schedules and methods, and applications using software.

**Pre-requisite(s):** At least 0.50 course from: Mathematics 1225A/B, Mathematics 1230A/B, Calculus 1000A/B, Calculus 1500A/B. Must be registered in a module offered by King's University College.

**Anti-requisite(s):** Actuarial Science 2053, Actuarial Science 2553A/B.

**Extra Information:** 3 lecture hours, 1 laboratory hour.

**Course Weight:** 0.50

**Breadth:** CATEGORY C

**Subject Code:** ACTURSCI

Notice: Unless you have either the requisites for this course (fulfilment of pre-requisites, no anti-requisite conflicts), or special permission from your Dean to enrol in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

**ACTUARIAL SCIENCE 2052A: Section 570**  
APPLIED FINANCIAL MATHEMATICS – 2025-2026

**Instructor Information**

**Instructor Name:** Xing Jiang

**Email:** [xjiang32@uwo.ca](mailto:xjiang32@uwo.ca)

Section	Lecture	Lab
570		

**Office Hours:** Mon 2:30 to 4:00 pm/ Thu 1:00 to 2:30 pm at TBA or by appointment.

**Pre-requisites:** at least 0.5 form Mathematics 1225A/B, 1230A/B, Calculus 1000A/B, 1500A/B

**Anti-requisites:** Actuarial Science 2053, 2553A/B

**Students are advised that they are responsible for ensuring that they possess the necessary prerequisites (or have written special permission) and that de-registration may occur at any time if they lack the prerequisite or have taken an anti-requisite course.**

**Textbook:** “Mathematics of Finance”, NEW 9th Edition, by Brown-Kopp

There are two options to purchase the textbook: eBook or hard copy. You may choose any of them:

- Option 1 (eBook): Mathematics Of Finance Ebook 180 (\$59.00)
- Option 2 (hard copy): Mathematics Of Finance Pb (\$122.35)

Students are welcome to purchase second-hand of this edition. The costs for new textbook and further information can be found at the following link.

[https://bookstore.uwo.ca/textbook-search? 570\\_KC/ASC2052A](https://bookstore.uwo.ca/textbook-search? 570_KC/ASC2052A)

**Calculator:** You will need a pocket (non-programmable) calculator for the quizzes and the exams. Any such calculator is fine, including financial calculators.

**Course Assessments**

**(a) Recommended Textbook Exercises (Not graded)**

A list of Suggested exercises is provided in this course outline (see below). Although these exercises are not graded, they will be good practice and useful to your learning and preparing for tests and exams. Students will find the solutions to the textbook exercises on OWL.

**(b) Attendance and In-Class Participation**

iClicker is a tool for active learning and will be used for in-class participation assessment. iClicker allow students to answer questions during lectures using their smartphone, tablet, or laptop. iClicker

provide students with instant feedback on their comprehension to help them monitor their understanding of the course content.

Instructions for creating an iClicker account and signing in will be posted in OWL. Students can use iClicker software free of charge through Western's license agreement.

The first two weeks of lectures we will have some practice questions to allow everyone become familiar with the software. Participation will be recorded from Sept 17 to Dec 5 inclusively, for all lectures and labs. The participation grade component will be calculated as follows:

- If a student answers 80% to 100% of all clicker questions, they will receive full marks 10/10.
- If a student answers less than 80% of all clicker questions, the clicker mark will decrease linearly using the formula:

Clicker mark = 12.5(y), where y is the proportion of all iClicker questions the student answered.

**Please note** that students will receive a participation grade only if they attend class. The participation grade includes a "free" 20%, which accounts for unexpected life events such as illness and technical issues. It is the student's responsibility to ensure their Clicker device is working properly. If you experience a technical issue during class, please send a written note to your instructor immediately at the end of class, then your record can be manually corrected. However, if you are late for class, any iClicker questions you miss will not be added to your record.

### (c) Lab Schedule, Quiz and assignment

A Lab has been set aside every week from Sept 12. Four of them will be used for Lab quizzes and the rest will be used to learn Spreadsheet and financial mathematics function and discuss the suggested exercises and review questions.

There will be **4 open-book quizzes** administered through tools of **Quizzes on OWL or paper format**. The quizzes are to be written during the following lab schedules:

Quiz 1	Sept 26
Quiz 2	Oct 10
Quiz 3	Nov 14
Quiz 4	Nov 28

Each quiz will consist of 3 short answer questions or multiple-choice questions with feedback requested. The quizzes are 30-minute open-book tests based on recent material. There are no make-ups for missed quizzes as accommodation is already considered within the marking scheme (best 3 of 4).

There will be two assignments designed to assess students' use of spreadsheets in Excel, including advanced tools and functions.

	Release date	Due date*
Assignment 1	6:00 pm on Oct 10 <sup>th</sup>	6:00 pm on Oct 17 <sup>th</sup>
Assignment 2	6:00 pm on Nov 21 <sup>st</sup>	6:00 pm on Nov 28 <sup>th</sup>

\*Refer to the table for the specific due date/time. A 48-hour no-penalty late period applies after the due date. After this period, a penalty of 50% per late day will be applied, calculated proportionally based on the number of hours late (e.g., 25% for 12 hours late).

**(d) Midterm**

This is a 2-hour midterm test on the following schedule. Topics for the test will be announced in advance through OWL. The format of exam will be a multiple-choice examination or a combination of multiple choice and short written answer questions.

- **Midterm, Oct 25, Saturday, 2:00 pm to 4:00 pm, room TBA**

Academic consideration for this midterm requires formal supporting documentation. Students who miss the midterm must be granted academic accommodation in order to write the makeup test. If the reason is not approved, a mark of 0 will be assigned. If approved, the makeup test will be held on Friday, October 31, 2025, likely from 2:30-4:30 PM.

Students who miss the makeup test with approved academic accommodation will have their midterm weight transferred to the final exam. No further makeup opportunities will be provided under any circumstances.

**(e) December (Final) Exam**

The final exam will be a three-hour cumulative multiple-choice examination or a combination of multiple choice and short written answer questions. A formula page will be provided. It will be scheduled by the Registrar's office (Examination period Dec 11 to 22, 2025).

**(f) Notification on Remote Proctoring**

Tests and examinations in this course may be conducted using Proctortrack, remote proctoring service. By taking this course, you are consenting to the use of this software and acknowledge that you will be required to provide personal information (including some biometric data) and the session will be recorded. Completion of this course will require you to have a reliable internet connection and a device that meets the technical requirements for this service. More information about this remote proctoring service, including technical requirements, is available on Western's Remote Proctoring website at: <https://remoteproctoring.uwo.ca>

**(g) Use of artificial intelligence (AI)**

Within this course, use of artificial intelligence (AI) tools such as Chat GPT is not permitted for tests and exams submitted for evaluation. Unauthorized use of AI will be subject to academic discipline.

**Please note that instructor reserves the right to seek additional clarification about *any* submitted work (e.g., explain a solution) as part of any test or exam, including any multiple choice tests.**

**Evaluation**

Your AS2052A/B course grade will reflect the following weights:

In-class participation	10%
Quizzes	15%
Midterm	25%
Lab assignments	10%
Dec Exam (TBD by registrar)	40%

## **Course OWL Web Page**

The OWL course webpage is integral to the method of communication and delivery of course material. *It is your responsibility to ensure you can access materials on your computer, use the relevant OWL tools (e.g., Tests & Quizzes tool for exams), and to make sure you check the website frequently for updates and announcements.* If you encounter any technical difficulties contact the Information Technology Services (ITS) Help Desk as soon as possible to correct the issues. Information on their hours and how they can be reached can be found at <http://www.uwo.ca/its/helpdesk/index.html>.

The web page will contain:

1. A copy of this course outline and course tips
2. Solutions to the chapter exercises of the textbook (as pdf files)
3. Weekly announcements/updates and information about the course that you need to know
4. **Lecture notes (which will be incomplete – to be filled in during the classes)** and other things that are relevant to the course.
5. Copies of practice tests and exams (with solutions) and marks of your tests and exams

## **COURSE Learning Outcomes:**

This course is intended to give you an introduction to the underlying formulas and theory regarding interest and interest rates and show you how you can do many useful financial calculations yourself, either using a calculator, pen and paper OR using a computer spreadsheet.

Specifically, by the end of this course you will be able to perform the following calculations and understand the principles behind them:

1. Accumulate and discount a single sum of money at either a simple or compound rate of interest or at a rate of discount
2. Determine an effective rate of interest, given a rate of interest that is compounded more than once a year allowing you to compare various investments
3. Solve equations of value and recognize the time value of money
4. Accumulate and discount a series of payments made at regular intervals of time
5. Determine the rate of return on an investment
6. Determine the length of time that is required to yield a given rate of return
7. Accumulate and discount a series of payments where payments are made at regular intervals of time that differ from how frequently interest is compounded
8. Determine loan payments
9. Determine the outstanding balance of a loan using the amortization and sinking fund methods
10. Determining the rate of return of a fund when deposits and withdrawals are made

## **Attendance Policy**

Attendance is required! Missing 30% of scheduled classes is considered to be too frequent. A warning email will be issued at the 25% point and if absences continue the instructor will implement the King's attendance policy below:

*King's policy states that "A student may be debarred from writing the final exam for failure to maintain satisfactory academic standing throughout the year. Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course, after due warning has been given\*. On the recommendation of the department concerned, and with*

*the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course.”*

\* implies that faculty must be tracking and have communicated attendance concerns to student

## **Email Communication Policy**

Students **must use their uwo email** address when emailing the instructor so it does not end up in spam and can be verified. **Subject line must include course and section number.** MEM faculty will endeavor to respond to student emails within 3 business (working) days.

Email communication should be reserved only to provide information or ask a question that requires a very brief response; questions related to the course content should be communicated during regular office hours or by appointment.

## **Technology Requirements**

While exams are written in person, you still must have access to a computer or laptop, as well as stable high-speed internet connection to write the midterm and final exam.

## **Student Expectations**

- regular attendance at classes.
- completion of all assigned work including suggested exercises.
- awareness of items on OWL and use of materials posted on the course OWL website
- It is up to the student to seek help when needed.

## **Academic Integrity:**

- It is expected that all the work you submit will be your own.
- Academic integrity policies at Western require that instructors forward to their department chair or director any evidence of academic offenses.
- Cheating is taken seriously to protect the integrity of our measures of your learning.
- Students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:  
[http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/scholastic\\_discipline\\_undergrad.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf)
- Tests, quizzes, and exams may be subject to similarity review (by hand or by software) to check for unusual coincidences in answer patterns that may indicate cheating.
- Instructors reserve the right to seek additional clarification about any submitted work (e.g. explain a solution) as part of any assessment.

## **Intellectual Property Statement**

Course material (i.e. course content (including lecture notes), videos, solutions, practice questions and other supplementary material posted on OWL) is the intellectual property of your instructors and course developers and is made available to you for your personal use in this course. *Sharing, posting, selling or using this material outside your personal use in this course is considered to be an infringement of intellectual property rights.*

## **Suggested Text Exercises**

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### **Chapter 1**

Section 1.1 – Concept Questions : 1-3 ; Exercise : 1-4, 9-11, 18 ;

Section 1.2 – Concept Questions : 1, 2 ; Exercise : 13, 14 ;

Section 1.3 – Concept Questions : 1-3 ; Exercise : 1-8, 11-13.

Section 1.5 – Concept Questions : 1-3 ; Exercise : 1-2, 7-9, 11, 13.

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**In chapters 2 to 7, make sure you attempt the part A exercises at the very least. If you wish to get a deeper understanding of the material, you must attempt the part B exercises.**

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### **Chapter 2**

Section 2.1 – Concept Questions : 1-3, Part A : 1-4, 7, 8, 10, 12, 14, 15 ; Part B : 1, 3

Section 2.2 – Concept Questions : 1-4, Part A : 2-9, 10, 11 ; Part B : 3, 4, 5, 6

Section 2.3 – Concept Questions : 1-4, Part A : 1-7, 10, 14-16 ; Part B : 2, 3

Section 2.4 – Concept Questions : 1-4, Part A : 1-4

Section 2.5 – Concept Questions : 1-4, Part A : 1-8, 10, 12, 13(a) and (b), 14 ; Part B : 1, 2, 4, 6

Section 2.6 – Part A : 1, 3, 5, 7, 8, 11, 13, 15, 16 ; Part B : 2, 3, 4

Section 2.7 – Part A : 1, 3, 4, 5, 6, 9 ; Part B : 2, 3, 6, 7

Section 2.8 – Part A : 1, 3, 4

Section 2.10 – Concept Questions : 1-4, Part A : 1-6 ; Part B : 1, 2, 5, 6

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### **Chapter 3 – Suggested Exercises**

Section 3.2 – Concept Questions : 1-3, Part A : 1, 3, 4, 5, 7, 8, 9, 12-15 ; Part B : 2, 5, 7, 10, 11

Section 3.3 – Concept Questions : 1-3, Part A : 1, 3, 5-9, 11, 12, 15, 16 ; Part B : 2, 4, 5, 11, 14, 16, 17

Section 3.4 – Concept Questions : 1-4, Part A : 2-4, 6, 8, 10-14, 16, 18 ; Part B : 1, 2, 9, 10, 11

Section 3.5 – Concept Questions : 1, Part A : 1-4, 6, 7, 9, 12 ; Part B : 2, 3, 5, 8

Section 3.6 (using excel or financial calculator)

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### **Chapter 4 – Suggested Exercises**

Section 4.1 – Concept Questions : 1-4, Part A : 2, 3, 7, 9, 11, 13, 14, 15, 21, 24 ; Part B : 1, 2

Section 4.2 – Concept Questions : 1-4, Part A : 1, 3, 5, 7, 8, 9, 11, 12 ; Part B : 1, 3, 4, 6

Section 4.3 – Concept Questions : 1-4, Part A : 1, 3, 6-10, 12, 13 ; Part B : 3, 4, 6, 12

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### **Chapter 5 – Suggested Exercises**

5.1 – Concept Questions : 1-5, Part A : 3, 4, 5, 7, 9, 10, 11, 12, 13, 14, 15, 16 ; Part B : 3, 6, 13, 15

5.2 – Concept Questions : 1-4, Part A : 1, 3, 5, 6, 7, 8, 9, 12, 13, 14 ; Part B : 1, 3, 4, 5, 7, 10, 11

5.3 – Concept Questions : 1, 2(a), Part A : 1, 2, 3 (a), 4, 7 ; Part B : 1, 2, 5, 6

5.5 – Part A : 1, 4, 6, 10 ; Part B : 1, 3

5.6 – Concept Questions : 1-3, Part A : 1, 3, 4, 5, 7, 8 ; Part B : 3, 5, 6

5.7 – Concept Questions : 1-4, Part A : 1, 2, 3, 6, 7, 8 ; Part B : 1, 3, 5

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### **Chapter 6 – Suggested Exercises**

Section 6.2 – Concept Questions : 1-5, Part A : 1, 3, 5, 7, 8, 9, 12 ; Part B : 1, 3, 4, 5, 7, 8

Section 6.3 – Concept Questions : 1-4, Part A : 1, 3, 5, 7, 8, 9, 10, 12, 13 ; Part B : 3, 6, 7, 8

Section 6.5 – Concept Questions : 1-5, Part A : 1, 3, 5, 7, 9, 11, 13 ; Part B : 3, 4, 5, 8

Section 6.6 – Concept Questions : 1-4, Part A : 1-4, 9 (a) ;

Section 6.7 – Concept Questions : 1, 3, 4, Part A : 4, 5 ; Part B : 1, 5

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## Course Schedule - Topics and Assessments

Schedule for Lecture and tests ( <i>Approximate</i> )	
Chapter	Topics
Week 0 (Sept 4 to 5)	There is no lab
Week 1 (Sept 8 to 12) Course introduction Chapter 1 Simple interest and Simple discount	Accumulating/discounting simple interest (sections 1.1, skip demand loan, invoice cash discount, section 1.2, skip promissory notes),
Week 2 (Sept 15 to 19) Ch 1 (cont'd) Ch 2: Compound Interest	Equations of value (1.3), Simple discount (1.5)
Week 3 (Sept 22 to 26) Ch 2 (cont'd)	Accumulating/discounting with compound interest, equivalent rates, fractional periods Determining the time and interest rate, (section 2.1 to 2.5)
<ul style="list-style-type: none"> <li>Quiz 1 is scheduled during lab time on Sept 26.</li> </ul>	
Week 4 (Sept 29 to Oct 3) Ch 2 (cont'd)	equations of value, changing rates, (2.6 to 2.7), real rate of interest (2.7 to 2.8), continuous compounding (2.10)
Week 5 (Oct 6 to 10) Ch 3: Simple Annuities	Ordinary annuities – Accumulate and Present value ( 3.1- 3.3)
<ul style="list-style-type: none"> <li>Quiz 2 is scheduled during lab time on October 10.</li> <li>Assignment 1 is available at 6:00 pm on Oct 10<sup>th</sup> and due at 6:00 pm on Oct 17<sup>th</sup></li> </ul>	
Week 6 (Oct 14 to 17) Ch 3 (cont'd)	Other Annuities, Determining term, unknow interest rate (3.4)
Week 7 (Oct 20 to 24) Ch 3 (cont'd) Midterm review	Determining term (3.5),
<ul style="list-style-type: none"> <li>Midterm, Oct 25, Saturday, 10:00 am to 12:00 pm</li> </ul>	
Week 8 (Oct 27 to 31) Ch 4: General and Other Annuities	General Annuities, (4.1), Mortgages, Perpetuities (4.2, 4.3)
Week 9 (Nov 3 to 7)	Reading week (no classes)
Week 10 (Nov 10 to 14) Ch 5: Repayment of Debts	Amortization (section 5.1), Outstanding balance (5.2) , Refinancing (5.3),
<ul style="list-style-type: none"> <li>Quiz 3 is scheduled during lab time on Nov 14.</li> </ul>	
Week 11 (Nov 17 to 21) Ch 5 (cont'd) Ch 6: Bonds	Sinking Funds (sect 5.5), Sinking Funds (5.6, 5.7) Purchase price, Premium and Discount (sections 6.1 to 6.3)
<ul style="list-style-type: none"> <li>Assignment 2 is available at 6:00 pm on Nov 21<sup>st</sup> and due at 6:00 pm on Nov 28</li> </ul>	
Week 12 (Nov 24 to 28) Ch 6 (cont'd)	Price between dates (6.5), Bond Rate of return (6.6) (method of average only),
<ul style="list-style-type: none"> <li>Quiz 4 is scheduled during lab time on Nov 28.</li> </ul>	
Week 13 (Dec 1 to 5) Ch 6 (cont'd) Final review	Other bonds (Section 6.7), if time permits.

**Note: Tests and final exam topics will be finalized and announced closer to exam dates.**

# KING'S UNIVERSITY COLLEGE

## GENERAL COURSE POLICIES

### 2025-2026

#### **1. Academic Accommodations, Consideration for Absences**

##### **Academic Accommodation (Accessibility)**

Accessibility Services works to ensure that academic programs are accessible to all students, and supports students who may have a condition related to, but not limited to, vision, hearing, mobility, different ways of learning, mental health, chronic illnesses, chronic pain, autism spectrum disorder, ADD/ADHD, and temporary conditions (beyond short-term academic consideration). Accessibility Services provides recommendations for accommodation based on medical documentation or psychological and cognitive assessment. The accommodation policy can be found here [Academic Accommodation for Students with Disabilities](#). Information on Accessibility Services at King's can be found [here](#).

##### **Academic Consideration for Student Absence**

If a student is unable to meet a course requirement due to substantial but temporary extenuating circumstances (medical or compassionate), they should follow the procedures below.

In some cases, where instructors have built flexibility into their assessments, this flexibility will already address consideration needs.

Requests for academic consideration should be directed to the Academic Advising Office of your faculty/college of registration. Requests must be made as soon as possible and no later than 48 hours after the missed assessment.

As a rule, documentation is required for academic consideration. For academic consideration requests on medical grounds, the Student Medical Certificate is available at [https://www.kings.uwo.ca/kings/assets/File/currentStudents/courses\\_enrollment/exams\\_and\\_tests/SMC-Feb-2025.pdf](https://www.kings.uwo.ca/kings/assets/File/currentStudents/courses_enrollment/exams_and_tests/SMC-Feb-2025.pdf).

Students are permitted one academic consideration request without supporting documentation per term per course.

Instructors may designate one assessment per half-course weight as requiring formal supporting documentation. Please refer to the course outline for each course.

For further information, please see:

[https://uwo.ca/univsec/pdf/academic\\_policies/appeals/academic\\_consideration\\_Sep24.pdf](https://uwo.ca/univsec/pdf/academic_policies/appeals/academic_consideration_Sep24.pdf)

##### **Absences from Final Examinations**

If you miss the Final Exam, contact the Academic Advising Office of your faculty/college of registration as soon as you are able to do so. They will assess your eligibility to write the Special Examination (the name given by the University to a makeup Final Exam).

You may also be eligible to write the Special Exam if you are in a "Multiple Exam Situation" (e.g., more than 2 exams in 23-hour period, or more than 3 exams in a 47-hour period).

If a student fails to write a scheduled Special Examination, the date of the next Special Examination (if granted) normally will be the scheduled date for the final exam the next time this course is offered. The maximum

course load for that term will be reduced by the credit of the course(s) for which the final examination has been deferred. See the Academic Calendar for details (under [Special Examinations](#)).

## Religious Accommodation

Students should consult the University's list of recognized religious holidays, and should give notice in writing to the instructor and Academic Advising Office if a course requirement will be affected by a religious holiday/observance. Notice must be given as early as possible, and no later than two weeks prior to an examination, and one week prior to a midterm test date. It is the responsibility of such students to inform themselves concerning the work done in classes from which they are absent and to take appropriate action.

## 2. Support Services

Accessibility, Counselling and Student Development at King's University College:

<https://www.kings.uwo.ca/current-students/student-services/>

Students experiencing emotional or mental health distress can access services at King's University College:

<http://www.kings.uwo.ca/current-students/campus-services/student-support-services/personal-counselling/>

Good2talk is a good online and phone 24/7 resource for students and is available in English, Mandarin, and French: <https://good2talk.ca>, 1-866-925-5454

MentalHealth@Western provides a complete list of options about how to obtain help:

[https://www.uwo.ca/health/mental\\_wellbeing/](https://www.uwo.ca/health/mental_wellbeing/)

Academic Support Services at King's University College:

<https://www.kings.uwo.ca/current-students/academic-resources/>

### GBSV Support:

King's is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced sexual or gender-based violence (either recently or in the past), you will find information about support services for survivors, including emergency contacts at: <https://www.kings.uwo.ca/about-kings/safe-campus/gender-and-sexual-violence/>

You can reach someone supports at Kings by emailing [Care@kings.uwo.ca](mailto:Care@kings.uwo.ca) or calling 519-930-4640 to reach a social worker who can offer help.

You can also reach Western's Gender-Based Violence & Survivor Support Case Manager by [email](#) or by calling 519-661-3568.

Further supports can be found on this website: <https://www.kings.uwo.ca/about-kings/safe-campus/gender-and-sexual-violence/>

See also [https://www.uwo.ca/health/student\\_support/survivor\\_support/get-help.html](https://www.uwo.ca/health/student_support/survivor_support/get-help.html)

University Students' Council offers many valuable support services for students, including the health insurance plan: <http://westernusc.ca/services/>

## 3. Statement on Use of Electronic Devices

**Use of Electronic Devices:** Unless explicitly stated otherwise, you are not allowed to have a cell phone, or any other electronic device, with you during tests or examinations. Unauthorized possession of such a device during a test or examination constitutes an academic offence.

**Use of Laptops, Tablets, and Smartphones in the Classroom:** King's University College at Western University acknowledges the integration of new technologies and learning methods into the curriculum. The use of electronic devices such as laptop computers, tablets, or smartphones can contribute to student engagement and effective learning. At the same time, King's recognizes that instructors and students share jointly the responsibility to establish and maintain a respectful classroom environment conducive to learning.

The use of electronic devices by students during lectures, seminars, labs, etc., shall be for matters related to the course at hand only. Students found to be using electronic devices for purposes not directly related to the class may be subject to sanctions under the Student Code of Conduct; see <https://www.kings.uwo.ca/current-students/student-affairs/code-of-student-conduct1/>

Inappropriate use of electronics (e.g., laptops, tablets, smartphones) during lectures, seminars, labs, etc., creates a significant disruption. As a consequence, instructors may choose to limit the use of electronic devices in these settings. In addition, in order to provide a safe classroom environment, students attending in-person class sessions are strongly advised to operate laptops with batteries rather than power cords.

#### **4. Statement on Academic Offences**

King's is committed to academic integrity. Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, is posted at [http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/scholastic\\_discipline\\_undergrad.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf)

It is expected that students will submit work that is truly their own, completed without external assistance (human or artificial) except as explicitly permitted by the course instructor. Check with you instructor on what tools, including generative AI (ChatGPT, translation tools, grammar-checking tools) are permitted in the course. Because a tool is permitted in one course, that does not mean it is permitted in other courses.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system; see [https://elearningtoolkit.uwo.ca/tools/Originality Reports - TurnItIn.html](https://elearningtoolkit.uwo.ca/tools/Originality_Reports - TurnItIn.html).

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

#### **5. Copyright of Course Material**

Lectures and course materials, including PowerPoint presentations, tests, outlines, and similar materials are protected by copyright. Faculty members are the exclusive owner of copyright in those materials they create. Students may take notes and make copies for their own use. Students may not allow others to reproduce or distribute lecture notes and course materials publicly (whether or not a fee is charged) without the express written consent of a faculty member. Unauthorized sharing of class content is subject to academic discipline.

Similarly, students own copyright in their own original papers and exam essays. If a faculty member wishes to post a student's answers or papers on the course website, they should ask for the student's written permission.

#### **6. Use of Recordings**

Participants in this course are not permitted to record the sessions, except where recording is an approved accommodation and/or the participant has the prior written permission of the instructor. Unauthorized recording and/or sharing of class content is subject to academic discipline.

### **7. Policy on Attendance**

Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course, after due warning has been given. On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course.