

**MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS  
OF KING'S UNIVERSITY COLLEGE**

**Wednesday, April 26, 2023  
at 4:30pm**

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- Present:** K. Lakhotia (Chair), D. Malloy, J. Major, N. Brennan, K. Deane, F. Galloway, Rev. Gary Ducharme, A. Lawlor, D. Lang, L. Lee, V. MacDonald, M. O'Hare, N. Sutherland, P. Tufts, R. Ventresca, P. Wilton, K. Yeung, N. Cruz
- Regrets:** A. Fung (Corporate Member), A. Atcheson, G. Erenburg, C. MacDonald, H. Mostafa, T. Santagapita
- Guests:** J. Henry, K. Gingrich, K. Thomson, J. Panchaud, T. Cunningham, D. Perrault, K. Malcolm, C. MacNeil, J. Slay, Rev. J. Mockler, J. James, P. Dool

**1. Opening Prayer and Land Acknowledgment**

J. Panchaud opened with a prayer and N. Brennan recited the Land Acknowledgement.

**2. Approval of the agenda and conflict of interest declarations**

Chair, K. Lakhotia welcomed everyone to the meeting and declared his conflict of interest for one of the Motions at Executive Committee Report. Kapil Lakhotia will recuse himself and leave the room for the Executive Committee Report.

**MOTION**

**That the agenda of Wednesday, April 26th, 2023 be approved.**

M/S

M. O'Hare/N. Brennan

Carried

**3. Consent Agenda**

Chair, K. Lakhotia provided a quick overview of the Consent Agenda.

**MOTION**

**That the reported items in the Consent Agenda be received and approved by the Board of Directors by unanimous consent.**

M/S

P. Tufts/F. Galloway

Carried

**4. Report from the President**

President, D. Malloy discussed the distributed report and provided an update on his trip to India, enrolment concerns, strategy development and interim administrative priorities. It was suggested by the Board to make Catholicity a separate goal in the interim administrative priorities.

**5. Campus Master Plan Presentation**

A. Hannay from Cornerstone Architecture provided a recap on the Campus Development Strategy presentation. Board Members inquired about how the environment has changed since the development of the plan, zoning height restrictions, about how neighbors were consulted in the plan's development. J. Major responded that height restrictions would be addressed through individual building plans and site plan applications with the city. A. Hannay responded that approximately 20 neighbours participated in the consultation process.

## 6. Student Council Report

No KUCSC representation at this Board meeting.

## 7. Committee Reports

### a. Finance and Investment Committee

Committee Chair K. Deane presented the report. Vice-President Finance and Support Services Jeff Major summarized the proposed 2023-2024 operating budget.

#### MOTION 1

**That the Board of Directors accept the 2023-2024 Operating Budget with the projected net operating surplus of \$40,083 inclusive of \$3.7M for capitalized expenditures.**

M/S

K. Deane/ M. O'Hare

Carried

#### MOTION 2

**That the Finance and Investment Committee recommends appointing KPMG for the coming fiscal year and for annual renewable term of 3 years at their proposed Fee Schedule.**

M/S

K. Deane/N. Brennan

Carried

### b. Executive Committee

Chair, K. Lakhotia summarized the report and noted proposed strategic discussions:

#### **Presidential Renewal Process.**

Secretary, P. Wilton reported out the motion from College Council's special meeting of April 26<sup>th</sup>, 2023. A. Lawlor shared some of the concerns of faculty and emphasized that it may be helpful for the board to communicate further who the members of the renewal committee are, the committee's responsibilities, and timelines.

D. Bond mentioned that K. Lakhotia's previous memo clarifying the purpose of the survey was not distributed to staff. This memo was not originally shared with staff as it was in response to a motion of College Council'. The Board asked the University Secretary to share the memo with the President of Staff Association for distribution to their membership.

Board members expressed their sincere desire to hear from stakeholders with their input on presidential renewal, a desire to clarify that stakeholders are welcome to provide any feedback they would like in the survey, and to provide further communication on the survey, committee and process. The Board delegated to the Executive to determine communication to the community based on board discussion.

#### **Board Development Process**

Chair, K. Lakhotia was excused for the discussion of the Motion of approval of half of the requested expense reimbursement. Board had a lengthy discussion and there was no mover or seconder for the draft motion.

### c. Governance Committee

Chair, F. Galloway presented the report and discussed the **Nominating Process**. The board will be seeking four voting directors this year, and four candidates were identified by the committee to be invited for an initial round of interviews. Recommendations will come forward to the board and members in May.

**Bylaw Review**, this Committee was updated on the process for updating King's bylaws to be in compliance with Ontario's Not-For-Profit Corporations Act. A final draft will come to the Committee in May for consideration and then will be forwarded to the Board and members for review and potential approval.

**Policies**, Governance Committee Chair F. Galloway explained the policy recommendations.

**MOTION**

**That the following draft policies be approved:**

- a. Policy Number 1.1.1 Accounting Methods**
- b. Policy Number 1.1.2 Purchasing and Tendering**
- c. Policy Number 1.1.3 – Business Travel, Seminars and Conferences Expenses Coverage**
- d. Policy Number 1.1.4 – Signing Authorities**
- e. Policy Number 1.1.5 – Services & Practices**
- f. Policy Number 1.5.1 – President Executive Limitations/ Requirements**

M/S    P. Tufts/N. Sutherland    Carried

**8. Other Business**

A reception will take place at the end of the next meeting in May 31<sup>st</sup>.

**9. Adjournment**

**MOTION That the meeting be adjourned at 6:29 pm.**

M/S    N. Sutherland/N. Brennan    Acclaimed

**Respectively submitted,**



**Paul Wilton**  
Secretary

**Respectively submitted,**



**Nohemi Cruz**  
Recording Secretary