

**MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS  
OF KING'S UNIVERSITY COLLEGE**

**Wednesday, May 27th, 2020**

**at 4:30pm via Zoom**

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**Present:** Rev. M. Sargent (Chair), D. Malloy, J. Major, A. Jardine, F. Cheong, N. Brennan, G. Hegedus, F. Galloway, P. Wilton, M. O'Hare, A. Jolliffe, C. MacDonald, P. Wilkinson, B. Leschied, Rev. D. Grecco, P. Marques, J. Malkin, L. Staudt, B. Kitching, S. Camiletti, G. Hardman, M. Mason, K. Regan, L. Staudt, R. Ventresca, , K. Mequanint

**Regrets:** K. Lakhotia, H. Mostafa, L. White-Eye, M. Thuss.

**Guests:** J. Horne, P. Dool, J. Henry, T. Jory, J. Antoniak, A. Co-Dyre, J. Gordon, C. MacNeil, Rev. M. Bechard, J. Mockler, M. McLaughlin.

**1. Opening Prayer**

Chair Rev. M. Sargent invited Rev. D. Grecco to open the meeting with a prayer.

**2. Approval of the agenda**

**MOTION**

**That the agenda of Wednesday, May 27<sup>th</sup> 2020 be approved.**

M/S

M. O'Hare/L. Staudt

Carried

**3. Conflict of Interest Declarations**

There was no conflict of interest declared.

**4. Consent Agenda**

Chair Rev. M. Sargent stated for the record that items related to the Employee Relations Committee be removed from the Consent Agenda for discussion *in-camera* later in the meeting.

**MOTION**

**That the report items in the Consent Agenda be received or approved by the Board of Directors by unanimous consent.**

M/S

F. Galloway/P. Wilkinson

Carried

**5. Minutes of the previous meetings**

**MOTION**

**That the minutes of April 29<sup>th</sup> 2020 be approved.**

M/S

F. Galloway/N. Brennan

Carried

## 6. Business arising from minutes

Board Secretary A. Jardine stated that the MOU with the King's University College Foundation has been signed and is now a closed item for the Board.

## 7. Report from the Principal

Principal D. Malloy presented the report.

### Planning for 2020-2021

The Principal outlined the overall planning for a blended campus this fall. The plan will take a phased approach and is being informed by the collective efforts of the *Moving Online Project* team, Principal's Advisory Group, and the senior administration team is underway for the 2020-2021 school year.

### Community Updates

The Canadian Institutes of Health Research (CIHR) has granted eligibility to researchers at King's to access grants and funding. D. Malloy highlighted the awards received by two faculty members and two recent King's graduates.

### Virtual Open House

Vice-Principal Enrolment Services and Strategic Partnerships M. Mason shared how the Virtual Open House unfolded and that up to 450 registrants attended the various information sessions offered. Both virtual and in-person open house sessions will be made available moving forward.

### King's Students present to Minister of Veteran Affairs

The Honourable Lawrence MacAuley, Minister of Veteran Affairs, met with a group of King's History students (recipients of the prestigious Juno Beach Fellowship) who shared their project with him in lieu of an experiential learning trip to France.

## 8. Report from Students' Council

KUCSC President B. Kitching presented a brief report. Most of the council support positions are now staffed. Each council portfolio is being planned along two streams to account for uncertainties in the upcoming school year. Council will meet to discuss reduction of student fees, as students will likely be on campus infrequently. B. Kitching assured the Chair, Rev. M. Sargent that the transition between outgoing and incoming councils has been relatively smooth.

## 9. Committee Reports

### Finance and Investment

Committee Chair G. Hardman discussed and summarized the report. Vice-Principal Finance and Support Services J. Major presented the proposed 2020-2021 operating budget. It was noted that the Budget Committee undertook a strategic approach to determine the final budget whilst being mindful of King's principles to guide their decisions.

Due to the fluid nature of current circumstances, the Committee is not in the position to present a balanced budget. Despite the projected deficit, the Committee views King's prospects for the year with optimism. It was reiterated that the extension of the bank overdraft would solely be used to manage the cyclical financial needs of the College when cash flow is low. Salaries and positions remain protected at this time.

There was a discussion on COVID-19 as a catalyst for a bear market for the postsecondary sector going forward, particularly on revenue associated with international student enrolment. It was also observed that both the federal and provincial governments are more focused on providing financial support directly to students rather than through educational institutions.

G. Hardman thanked J. Major, the Finance team and the Budget Committee for their efforts in preparing the budget with tact and patience.

**MOTION**

**That the 2020-2021 Operating Budget with the projected net operating *deficit* of \$1.57M inclusive of \$1.0M for capital expenditures be approved.**

**M/S Peter Wilkinson/M. O'Hare Carried**

**MOTION**

**That the overdraft facility with BMO Financial Group be extended from \$5M to \$15M according to the terms in the Operating Loan Agreement (6 May 2020) and the BMO Financing Terms and Conditions (8 May 2020).**

**M/S Peter Wilkinson/P. Marques Carried**

**Executive Committee**

Chair M. Sargent summarized the report. The Board was reminded to read the strategic document to identify where they can share their gifts and talents, and to be creative in their responses to the themes identified. A discussion followed on how best to apply these gifts as well as to determine what the College needs from the Board in meeting the challenges ahead.

**10. Other Business**

Chair M. Sargent announced the retirement of M. McLaughlin from the Board, and S. Camiletti from both the Board and as Vice-Principal and Academic Dean at King's. The contributions of both departing members to the King's community were highlighted and acknowledged with gratitude. M. McLaughlin and S. Camiletti shared reflections of their respective tenures.

Chair M. Sargent reminded the Board of a request made to move the meeting *in-camera* to discuss the Employee Relations Committee Report.

**MOTION**

**That the meeting go *in-camera*.**

**M/S G. Hardman/F. Galloway Carried**

Guests were excused from the meeting. Non-voting Directors who were members of employee associations at King's were excused from the meeting.

**MOTION**

**That the meeting resume in regular session.**

**M/S N. Brennan/B. Leschied Carried**

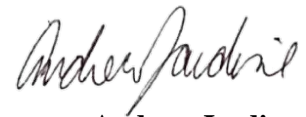
**11. Adjournment**

**MOTION**

**That the meeting be adjourned at 6:16pm**

**M/S F. Galloway/N. Brennan Carried**

**Respectively submitted,**



**Andrew Jardine  
Secretary to the Board**



**Fiona Cheong  
Recording Secretary**