

How to complete a degree check

KING'S UNIVERSITY COLLEGE



This presentation will cover:

- First year courses
- Breadth requirements
- Essay requirements
- Adjudication comments
- Program/modular requirements
- Degree types
- Electives



First year requirements

Students are required to take 5.0 Year 1 courses



Your courses should include the following:

- At least 4 different subjects with no more than 2.0 credits in the same subject
- 1.0 course from each of two of Categories A, B, or C
- We encourage you to take an Essay Course in your first year
- Students are permitted to count up to 7.0 Year 1 courses towards their degree

Breadth requirements



Students are required to complete 1.0 credit in each of the following categories:

- Category A (Social Science) ✓
- Category B (Arts and Humanities) ✓
- Category C (Science) ✓

Essay requirements

Students are required to complete 2.0 essay credits with at least 1.0 credit at the 2000-level or above



Essay course suffixes:

F = 0.5 first-term essay course

G = 0.5 second-term essay course

E = 1.0 full-year essay course

Check your adjudication comments



Adjudication is the process by which your academic record is reviewed to determine your eligibility to enter, or to stay, in your chosen module(s). This occurs every May and then again in August for students who took a summer course. Once you have been adjudicated, your grade report will be available on Student Center.

To check your grade report on the Student Center, go to:
Academics > Program Status > Grade Report - Progression

Academics Program Status

Academic Program

Grade Report - Progression

Intent to Register Form

Intent to Register (ITR)

Grade Report - Progression

Your Grade Report for the current term will become available after the adjudication process has been completed. The adjudication process includes the review of your academic record to ensure graduation requirements or progression requirements for your program for the upcoming term have been met.

Select Term: [Change](#)

Term and Cumulative averages are calculated for progression only, not for graduation.
Grade Report History for Graduate students is not available prior to January 2006.
For all other students, Grade Report History is not available prior to May 2002.

Check your adjudication comments



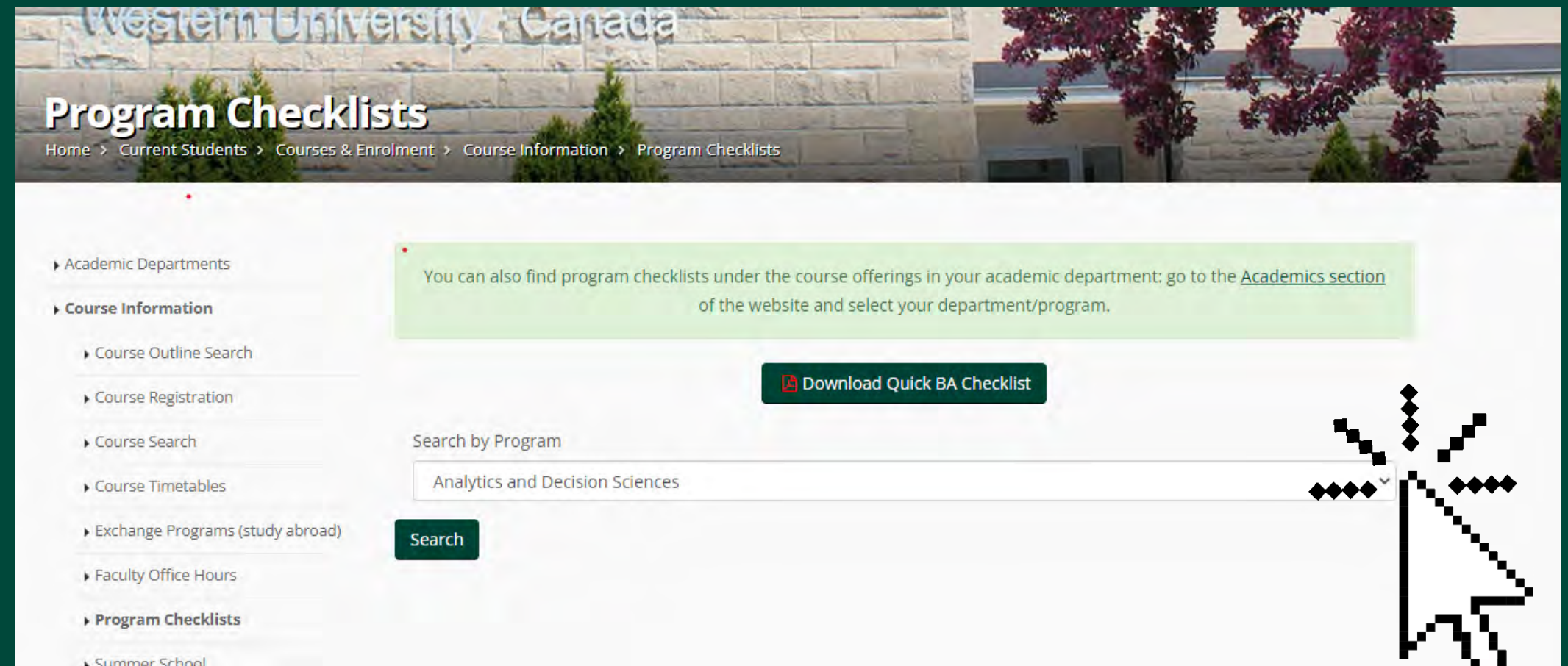
You will find the adjudication comments at the bottom of the page under "Remarks".

Here are some examples of remarks you may see on your report:

- **ELIGIBLE TO REGISTER FOR REQUESTED MODULE(S)/PROGRAM.**
- **ENSURE A TOTAL OF 1.0 COURSE FROM CATEGORY C IS COMPLETED**

This means the student is eligible to progress in the module(s)/program they requested on their ITR. The student is reminded that they still require the Category C breadth requirements, which can be found in the Academic Calendar. The breadth requirements do not need to be completed immediately, it is simply a reminder that it needs to be done before graduation.

Program/module requirements



Check the King's website for your program checklist

Program/module requirements



- Program checklists tell you what courses you need for your module(s)
- Check off the courses you've taken, and shortlist the ones you haven't taken
- In general, please follow the program checklist for the year in which you entered your module

KING'S UNIVERSITY COLLEGE	
POLITICS AND INTERNATIONAL RELATIONS CHECKLIST	
(Effective September 2023)	
Honours Specialization in Politics and International Relations	Major in Politics and International Relations
Enrollment in this module is limited. Meeting the minimum requirements does not guarantee that students wishing to transfer into this module will be offered enrollment.	Admission Requirements: <input type="checkbox"/> Completion of first-year requirements, including 1.0 Political Science course(s) at the 1000-level with a minimum grade of 60%.
Admission Requirements: <input type="checkbox"/> Completion of first-year requirements with no failures. <input type="checkbox"/> 3.0 principal courses with a minimum average of 70%, and a minimum grade of 60% in each <ul style="list-style-type: none">o 1.0 Political Science course(s) at the 1000-levelo 2.0 additional courses	Module: (6.0 courses) <input type="checkbox"/> 1.0 Political Science 2230E <i>Canadian Gov't & Pol</i> <input type="checkbox"/> 1.0 Political Science 2231E <i>International Relations</i> <input type="checkbox"/> 1.0 Political Science 2237E <i>Intro to Political Theory</i> <input type="checkbox"/> 0.5 Political Science 2226F/G <i>Politics of Development</i> <input type="checkbox"/> 0.5 Political Science 2545F/G <i>Comparative Politics</i> <input type="checkbox"/> 0.5 Political Science 3324F/G* <i>Intro to Research Methods in Political Science</i> <input type="checkbox"/> 1.5 Political Science courses at the 3000 level or 4000 level
Module: (9.0 courses) <input type="checkbox"/> 1.0 Political Science 2230E <i>Canadian Gov't & Pol</i> <input type="checkbox"/> 1.0 Political Science 2231E <i>International Relations</i> <input type="checkbox"/> 1.0 Political Science 2237E <i>Intro to Political Theory</i> <input type="checkbox"/> 0.5 Political Science 2226F/G <i>Politics of Development</i> <input type="checkbox"/> 0.5 Political Science 2545F/G <i>Comparative Politics</i> <input type="checkbox"/> 1.0 Political Science courses at the 2200 level or above <input type="checkbox"/> 0.5 Political Science 3324F/G* <i>Intro to Research Methods in Political Science</i> <input type="checkbox"/> 3.5 Political Science courses at the 3000 level or 4000 level	Minor in Politics and International Relations Admission Requirements: <input type="checkbox"/> Completion of first-year requirements, including 1.0 Political Science course(s) at the 1000-level with a minimum grade of 60%. Module: (4.0 courses) <input type="checkbox"/> 4.0 Political Science courses at the 2200 level or above.

Types of Modules



Honours Specialization 9.0 to 12.0 credits

Major 6.0 to 7.0 credits

Specialization 9.0 credits

Minor 4.0 to 5.0 credits

Degree Types

The Honours Bachelor Degree (20.0 Courses)

15.0 courses after first year, including at least an Honours Specialization or a Double Major, as follows:

- Honours Specialization module (9.0 or more)
This may be combined with a Major module or a Minor module
- Major module (6.0 -7.0) plus a Major module (6.0 - 7.0)
This combination requires two Major modules.



Degree Types

The Honours Bachelor Degree

Grades

- Minimum modular average of 70%
- Minimum cumulative average of 65%
- Minimum grade of 60 in each course of the module
- No fails



Degree Types

4-Year Bachelor of Arts (20.0 Courses)



15.0 courses after first year including at least a Specialization module or a Major module, as follows:

- Specialization module (9.0 or more)
This may be combined with a Major module or a Minor module
- Major module (6.0 -7.0) plus a Major module (6.0 - 7.0)
- Major module (6.0 -7.0) plus Minor(s) modules(s)
- Major module (6.0 -7.0)

Degree Types

3-Year Bachelor of Arts (15.0 Courses)



10.0 courses after first year including at least a Major module or Double Minors, as follows:

- Major module (6.0 - 7.0)
- Major module (6.0 - 7.0) plus a Minor module (4.0 - 5.0)
- Minor module (4.0 - 5.0) plus a Minor module (4.0 - 5.0)

Degree Types

4-Year BA and 3-Year BA

Grades

- Minimum modular average of 60%
- Minimum cumulative average of 60%

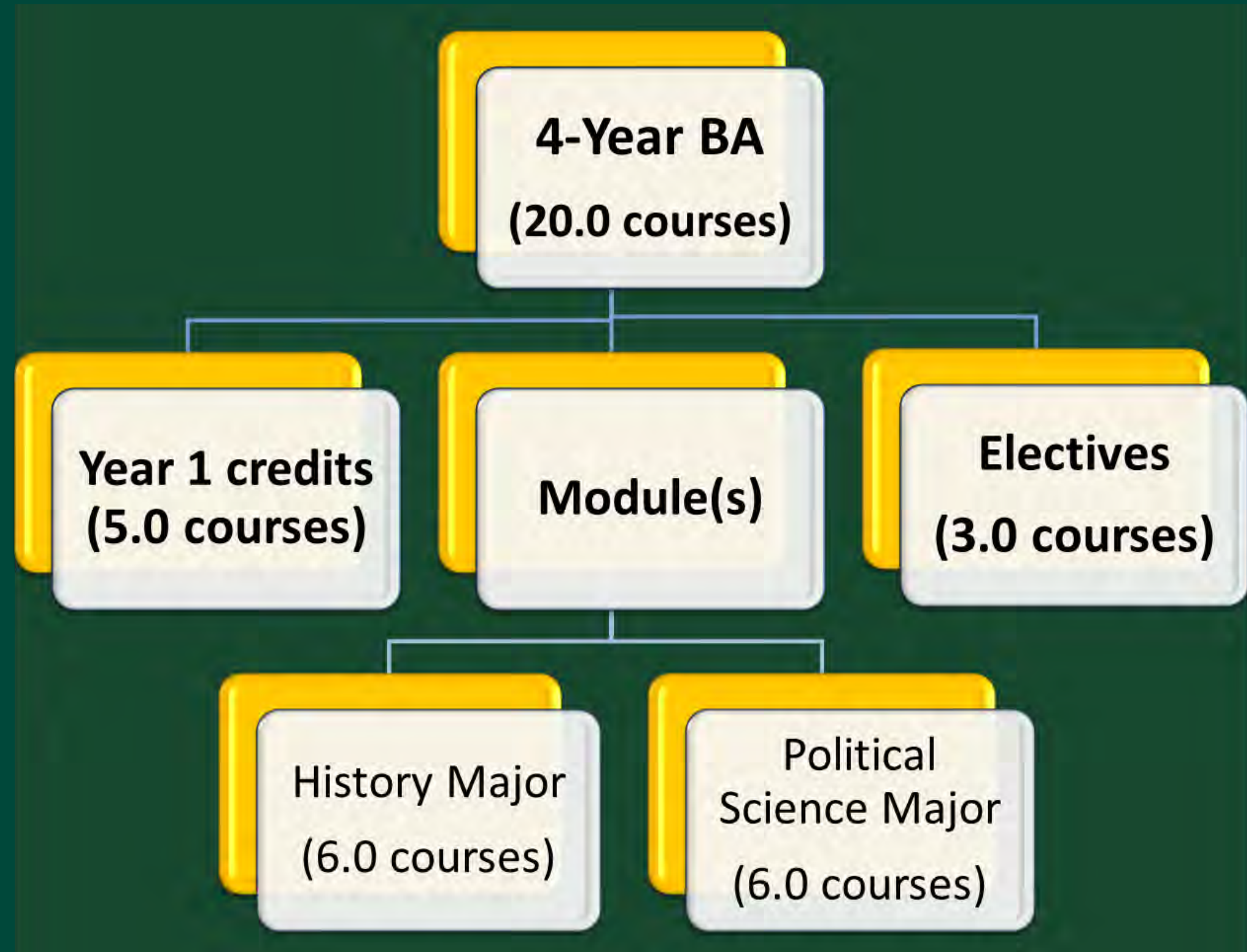


Electives



- Electives are your option courses that make up the rest of your degree beyond your Year 1 and modular requirements
- We encourage you to explore subject areas outside of your primary module(s) when choosing your electives.
- You may also need to fulfill category requirements (e.g. Category C) within your elective courses

Map out your degree



Draft Your Schedule



The screenshot displays the 'Draft My Schedule' web application. At the top, there is a navigation bar with links for HOME, COURSE SELECTION, BUILD DRAFT, ACCESS SAVED DRAFTS, MY SHARED DRAFTS, MY CURRENT SCHEDULE, ENROLLMENT APPOINTMENT, and RATE MY EXPERIENCE. A 'SIGN OUT' button and the Western University logo are also present. A light blue notification box contains a message about the Academic Timetable and an 'Online Learning Notice'. Below this is a 'Build Future Draft' section for the 'Fall Winter 2022' term. It includes several filters: 'Subject' (a dropdown menu), 'Course Number' (a text input field with 'eg. 1001'), 'Course Suffix' (a dropdown menu), 'Campus' (a dropdown menu), 'Delivery Type' (a dropdown menu), 'Day of Class' (checkboxes for Mon, Tue, Wed, Thu, Fri, all of which are checked), 'Starting Time' (a dropdown menu), and 'Ending Time' (a dropdown menu). There is also a checkbox for 'Show only courses open for registration.' and a 'CHAT WITH US LIVE' button in the bottom right corner.

draftmyschedule.uwo.ca

Pro Tips

CHECK FOR ANTIREQS



Make sure you haven't taken any antirequisite courses. If you have, you will lose credit for the first course taken.

CHECK YOUR YEAR 1 COURSES



Make sure you aren't exceeding 7.0 courses at the 1000-level. Courses taken above and beyond 7.0 will be extraneous to your degree.

COURSES IN THE SAME SUBJECT AREA



Max 14.0 courses in the same subject area (Honours BA, 4-Year BA)
Max 9.0 courses in the same subject area (3-Year BA)



Academic Dean's Office: Contact us



- Drop-in meetings are available Mon, Tues, Thurs afternoons, 1:30- 3:30PM and Fri, 10am-12 noon. Click [here](#) for more information.
- For General Questions or to book a longer appointment, please stop in to DL 104 (9AM to 4PM Mon, Tues, Thurs & Fri and Noon to 4PM on Wednesdays).
- Check out our academic advising [FAQs online](#)
- We look forward to talking with you!