

**MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS  
OF KING'S UNIVERSITY COLLEGE  
Wednesday, April 29, 2015  
at 4:30 p.m. in the Vitali Student Lounge**

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**Present:** Rev. P. Beorchia, C. Beynon, S. Camiletti, D. Castillo, V. Coté, L. Cram, D. Ducharme, P. Fox, C. Lavrence, J. Major, D. Mathieson, D. MacKenzie, C. Minielly, C. Mitchell, K. Regan, Rev. M. Sargent, M. Scott, B. Shea, D. Sylvester, L. Whidden, P. Wilkinson, S. Wright-Evans, A. Yousefi,

**Regrets:** V. Sharma.

There was a moment of silence and a prayer in memory of Martin Marcus.

**1. Introductions**

Chair L. Cram introduced and welcomed new Board members Peter Wilkinson and David McKenzie. Both individuals provided a brief background as a means of introduction.

**2. Conflict of interest**

There was no conflict of interest declared.

**3. Approval of the agenda**

There was an amendment to the agenda with the addition of a report from the Governance Committee.

**MOTION**

**That the amended agenda be approved.**

M/S                                      Rev. P. Beorchia/Rev. M. Sargent                                      Carried

**4. Approval of the minutes**

**MOTION**

**That the minutes of February 25, 2015 be approved.**

M/S                                      K. Regan/P. Fox                                      Carried

## **5. Report from the Principal**

### Campaign Update

Chair L. Cram introduced Foundation Chair Fred Galloway to make a presentation.

F. Galloway announced that the Student Life Campaign has surpassed the target for the campaign and is now officially complete. The original target of \$6.9 million was revised to \$10.5 million in order to build an appropriate Student Life Centre. At this point, a total of \$14,248, 990 has been raised towards student awards and the Darryl J. King Student Life Centre. F. Galloway thanked the donors, especially the KUCSC, the Principal, Erin Lawson and the Foundation team, former Chairs John Callaghan and Brent Shea and all Foundation Board members who contributed their time and efforts along the way.

Chair L. Cram and Principal D. Sylvester thanked Fred Galloway, Brent Shea and John Callaghan for their help in making the campaign a success. The King's Board presented framed photos of the King Centre in gratitude to the Foundation Board.

### Honorable mentions

#### **CAREP conference**

Thank you to Dr. Steve Lofts, Dr. Antonio Calcagno and the Philosophy and Religious Studies faculty for their work in organizing the Jean-Luc Marion conference. There were 250 international attendees and the conference was described by Dr. Marion as the most significant conference on his work in the last 25 years. At the conference, the Centre for Advanced Research in Catholic Thought was launched.

#### **Shakespeare and Cello**

Thank you to Dr. Paul Werstine, King's students and the Western Don Wright Music School students for organizing and hosting the Shakespeare and Cello event.

#### **LEED Certification**

The Darryl J. King Student Life Centre achieved LEED Silver Certification. The Chair and KUCSC President recently unveiled a plaque to mark the achievement. The Principal thanked the students for their leadership in this initiative as well as the Physical Plant team.

#### **Champion of Mental Health Award**

King's students Adam Newton, Josh Hanna, Katie Hart and Rylan Waring, under the supervision of Drs. Cathy Chovaz and Marcie Penner-Wilger, won a Champion of Mental Health Award at the Breakfast of Champions hosted by St. Joseph's Health Care Foundation..

#### **AUCC Update**

The recent meeting of the Association of Universities and Colleges of Canada had an Affiliated/Federated Colleges session moderated by Principal Sylvester and Dr. Stephen McClatchie.

A report is in progress from the Higher Education Quality Council of Ontario to look at the reality of affiliated/federated universities. The major issue is how to find an appropriate platform for advocacy. As the government talks more about differentiation and a new funding formula there are concerns that the affiliates do not have a clear voice.

The future of the liberal arts in Canada was also discussed at the meetings. There is a proposal

coming forward to form a U15-type body of primarily undergraduate liberal arts universities. AUCC changed its name to Universities Canada, or UnivCan.

Upcoming events

Convocation is June 9th, Welcome Day is May 2, and the final Board meeting and annual dinner is May 27.

**6. Report from KUCSC**

KUCSC President David Castillo discussed some of the highlights from the last few months. Several events took place, including a talk by Rick Mercer co-hosted by Huron and Brescia. Moving forward, the KUCSC expects to more fully represent all students and their interests. The work this year on the bylaws will help the Council to be more professional and transparent. Craig Minielly was introduced as the next KUCSC President. He stated that his two primary focusses will be on increasing visibility of the KUCSC and increasing involvement from all students in the activities and events on campus.

**7. Food Services Committee**

J. Major presented the report. After a long review process, the Food Services Committee is recommending Aramark Canada Ltd. as the food services provider. J. Major discussed the process. There were tours for six different companies, after which King's received four proposals. Three of those proposals qualified to be considered and all three were invited to campus for interviews.

There was a question about the other bidders. J. Major answered that Brown's, Chartwell, Subway and Aramark all submitted bids, however Subway was disqualified as their proposal was too limited. A survey was sent to the community and over 300 responses were received. The responses helped to compose the questions for the interviews and each answer was scored by the committee members. Aramark scored the highest and had the best fit for understanding the role of food service provider as a partner in recruiting new students and a key factor in a retention strategy.

**MOTION**

**That the Board of Directors approve the appointment of Aramark Canada Ltd. as the provider of food services at King's University College subject to a final contract.**

M/S

**D. Mathieson/K. Regan**

**Carried**

**8. Finance and Investment Committee**

M. Scott discussed the circulated report and stated that the budget presented is a cash flow budget. It has been vetted by the Budget Committee, College Council and the Finance and Investment Committee

J. Major presented the major items in the budget. There are three sources of revenue – fees, grants, and ancillaries. The budget has a 3% increase for fees, minimal changes for grants, and ancillaries are expected to increase 3.3%. Enrolment has been forecast by the Vice-Principal & Academic Dean and the Vice-Principal Enrolment Services & Strategic Partnerships to have a modest increase over the next few years.

The major challenges and variables for revenues include: maintaining the enrolment targets, a change to government policy, attracting conferences and programming to increase ancillary revenues in a competitive environment. The residence buildings will soon need to be improved to help in student retention and ancillary programming.

The major challenges and variables for expenses include: upcoming negotiations with part-time faculty, legal fees, a change in benefit premiums, and any changes in provincial directives.

The budget shows revenues of approximately \$44.5 million and expenses of \$43.3 million.

Chair M. Scott noted that the statements presented for the budget are based on cash flow but that the audited statements utilize an accrual basis. The Fall financial statements will look quite different because of the accounting recognition of funding obligations for the pension.

P. Wilkinson asked about the dates for the fiscal year and wanted clarification of the actuals in the budget. J. Major answered that the actuals are as of February and that there are two months of instalments of the government grant remaining.

V. Coté stated that he is satisfied with this year's budget and the work of the administration, however he raised a concern that budgeted savings related to the Pension Plan may not be easily repeated in future years.

#### **MOTION**

**That the 2015-2016 Operating Budget be approved with the projected net operating surplus of \$187,541 inclusive of \$1.47M for items to be capitalized.**

M/S                                      M. Scott/S. Wright-Evans                                      Carried

#### **9. Employee Relations Committee**

Chair S. Wright-Evans discussed the circulated report. Principal D. Sylvester indicated that he is very pleased with the process and the candidate proposed for the position of Dean of Students.

#### **MOTION**

**That Mr. Joe Henry be appointed the Dean of Students of King's University College, effective June 1, 2015.**

M/S                                      S. Wright-Evans/D. Ducharme                                      Carried

#### **10. Property Committee**

Chair D. Mathieson announced that King's has formally withdrawn its offer for St. Peter's Seminary with the Diocese of London. The Diocese of Hamilton is expected to enter into a partnership with St. Peter's Seminary and the Diocese of London to continue to operate the Seminary. There will be parcels of land that will be available, but the specific details have not yet been decided. The Bishop has indicated that King's is the preferred buyer of any property that becomes available. The next meeting with the Diocese regarding St. Peter's will be in August.

**11. Governance Committee**

Chair P. Fox reported on the meeting. The Board is reviewing documents related to governance for committees.

The Foundation MOU was discussed. Currently the written arrangement between the Foundation and King's is not adequate. The proposed MOU captures the conditions and informal processes that are already in place and formalizes them.

**MOTION**

**That the Memorandum of Understanding between King's University College at the University of Western Ontario and King's University College Foundation and its attachments be approved.**

M/S

P. Fox/D. MacKenzie

Carried

**12. In Camera session:**

The meeting moved *in camera* and all staff, faculty and internal representatives were asked to leave the meeting room.

The meeting returned to general format.

**13. Adjournment:**

The meeting adjourned at 6:55pm

Respectfully submitted,



Jeff Major  
Secretary to the Board



Andrew Jardine  
Recording Secretary