

**MINUTES OF A MEETING  
OF THE BOARD OF DIRECTORS  
OF KING'S UNIVERSITY COLLEGE**

**Wednesday, September 27, 2017**

**at 4:30 p.m. in the Vitali Student Lounge, Wemple Building**

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**Present:** P. Bishop, S. Camiletti, D. Hurley, L. Jackson, F. Galloway, V. Khammad, K. Lakhotia, C. MacDonald, J. Major, J. Malkin, D. Mathieson, H. Mostafa, K. Regan (Chair), M. Sargent, D. Sylvester, L. White-Eye, P. Wilton.

**Regrets:** P. Beorchia, A. Cronin, G. Hardman, D. MacKenzie, L. Staudt, P. Wilkinson.

The meeting was opened with a prayer. The Chair read the land acknowledgment statement. Board members introduced themselves and welcomed the three new voting directors.

**1. Conflict of Interest**

There was no conflict of interest declared.

**2. Approval of the agenda**

A motion was proposed to temporarily suspend the meeting after agenda item 7.d., (the Executive of the Board report), out of courtesy to members who would be excused for the *in camera* session, (item 7.e., the Employee Relations Committee report). The Annual General Meeting would take place after item 7.d. so that there would not be a long waiting period for the members not involved in the *in camera* session.

**MOTION**

**That the meeting be temporarily suspended after the discussion of the Executive of the Board report and that the annual general meeting take place during suspension of the meeting.**

M/S **D. Mathieson/M. Sargent** **Carried**

**3. Minutes of the previous meeting**

**MOTION**

**That the minutes of May 24, 2017 be approved.**

M/S **K. Lakhotia/M. Sargent** **Carried**

**4. Business arising from the minutes**

There was no business arising from the minutes.

**5. Report from the Principal**

The Principal presented the four pillars of the strategic plan and discussed the upcoming implementation plan.

Fr. Michael Bechard and the Campus Ministry team were congratulated for the nomination that the London Interfaith Peace Camp at King's received for the Pillar Innovation Awards. A \$200,000 grant from Scarboro Missions was recently received for the camp. The grant money will be used to augment the camp to expand into adult programming.

Dean of Students J. Henry discussed the upcoming "FOCO" party and the response of King's. J. Henry spoke with one of the students identified as an organizer of the party to inform him of the liability issues that the organizers may face. Communications from President Chakma at Western and the Dean of Students at King's were sent to all students to reinforce the good qualities of our students and to encourage them to respect our neighbourhood.

C. MacDonald stated that she has been involved in conversations about preparedness at the Emergency Room to discuss the FOCO events and she expressed her gratitude to the Dean of Students and King's administration for their efforts to minimize any negative outcomes from the expected party.

The Principal discussed the report that was distributed regarding the King's Cross.

**MOTION**

**That the King's Cross Gold Medal be approved.**

**M/S**

**J. Malkin/K. Lakhotia**

**Carried**

**6. Report from Students' Council**

KUCSC President V. Khammad discussed the programming underway by the KUCSC. The KUCSC executive is working on achieving the goals of its strategic plan. A summit has been organized with leadership at Huron and Brescia to discuss how to have the affiliated colleges work more effectively together.

**7. Finance and Investment Committee**

J. Major reported in the absence of both the Finance Committee Chair and Vice Chair. The Committee was pleased to receive a clean audit report from the auditors.

**MOTION**

**That the financial statements for the year ended April 30, 2017 be accepted as presented.**

**M/S M. Sargent/K. Lakhotia Carried**

The Committee will be initiating a RFP process for the College auditors. As a result, it was recommended that the appointment of the auditors for 2017-18 be deferred until February, 2018.

**MOTION**

**That the Board recommend to the Member's deferral of the appointment of the College's auditors until February, 2018.**

**M/S L. White-Eye/D. Mathieson Carried**

The Committee is recommending the increase in the daily meal reimbursement amount from the current \$50/day to \$65/day based on the comparisons to other institutions in the sector. The full travel expense policy will be reviewed and further revisions will be recommended in April.

**MOTION**

**That the Board approves the increase in the daily reimbursable meal amount to \$65/day for employees traveling out of town for College business.**

**M/S D. Mathieson/K. Lakhotia Carried**

**8. Property Committee**

Committee Chair, K. Lakhotia presented the report. A selection committee reviewed the proposals from various companies for the space utilization audit. The Committee considered past experience in the university sector, past experience at King's, cost, professionalism of the response and overall fit with the College strategic goals.

**MOTION**

**That the College award the contract for consultation services related to the analysis of space utilization and the ultimate development of the next Campus Development Plan to Cornerstone Architecture.**

**M/S K. Lakhotia/J. Malkin Carried**

**9. Nominating Committee**

The Committee welcomed Christie MacDonald, Hassan Mostafa, and Amy Cronin as new voting directors of the Board.

**10. Report from the Executive**

D. Jardine was excused from the meeting.

**MOTION**

**That Andrew Jardine be appointed as the Secretary to the Board of Directors.**

**M/S M. Sargent/D. Mathieson Carried**

The Chair thanked J. Major for his dedication to the Board as Secretary for the past 11 years.

**11. Suspension of the meeting.**

**MOTION**

**That the meeting be temporarily suspended.**

**M/S J. Malkin/K. Lakhotia Carried**

The meeting was suspended.

The annual general meeting took place.

**MOTION**

**That the meeting resume.**

**M/S K. Lakhotia/J. Malkin Carried**

**12. Employee Relations Committee**

**MOTION**

**That the meeting go *in camera*.**

**M/S D. Mathieson/M. Sargent Carried**

D. Sylvester, S. Camiletti, J. Major, P. Wilton, D. Hurley, L. Jackson, V. Khammad, and A. Jardine were excused from the meeting.

There was an *in camera* discussion.

**MOTION**

**That the meeting resume in normal session.**

**M/S D. Mathieson/M. Sargent Carried**

**MOTION**

**That the agreement with the Faculty Association be approved as presented.**

M/S

M. Sargent/K. Lakhotia

Carried

**13. Adjournment**

**MOTION**

**That the meeting be adjourned.**

M/S

K. Lakhotia/J. Malkin

Carried

Respectfully submitted,



Andrew Jardine  
Secretary to the Board