

<b>Policy Number:</b>	<b>1.2.2 Individual Board of Directors' Roles</b>
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**Relevant**

**Statutory /**

**Regulatory**

**Linkages:**

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**Policy Statement (Intent and Scope)**

The following points represent the roles and responsibilities of individual Directors of the Board acting as a member of the Board of Directors of King's University College.

1. To adhere to the Corporation's purposes, mission, vision and strategic plan;
2. To act honestly and in good faith and make decisions that are in the best interests of the Corporation having regard to all relevant considerations, including but not confined to, considering the impact of the Board's decisions on affected stakeholders and the Board's identified accountabilities to its stakeholders.
3. To use the Corporation's purpose, mission, vision and strategic plan to guide the Directors' decision as to whether a decision is in the best interests of the Corporation;

In contributing to the achievement of the responsibilities of the Board as a whole, each Director shall:

1. Attend Board of Director meetings as identified in the Corporate By-Laws and related Board Policies, giving prior notice to the Chair or designated staff if unable to attend.
2. Read meeting materials and undertake appropriate research prior to Board and related meetings in order to facilitate active engagement in meeting discussions and votes.
3. Actively participate in Board and related meetings, providing and encouraging a diversity of views and inputs, being open-minded and listening to all views throughout the course of the deliberations.
4. Support efforts to reach a decision on individual items being addressed at Board and related meetings.

5. Work positively, co-operatively and respectfully as a member of the Board with other Directors and with Corporation's President and senior management team and staff;
6. Respect and abide by Board decisions which, unless otherwise specifically provided, are made by majority resolution;
7. Maintain good attendance for meetings of the Board and Committees to which they are assigned. A reasonable standard of attendance is 80% of all Board and Committee meetings per year;
8. Not speak on behalf of Corporation without appropriate authority;
9. Not disclose confidential or privileged information about the Corporation's property, business or financial activities, or use confidential information to advance their personal or others' interests.
10. Perform the role of a Board of Director member as per the Board of Directors' Code of Conduct in the Governance Policy.
11. Actively advocate for the enhancement and value / importance of King's University College in the communities served in a manner consistent with Board Policies.
12. Communicate with sector and community members on the organization's initiatives, directions, decisions, events, consultation programs, planning and other activities.
13. Undertake research, attend training forums, participate in Director development opportunities and to undertake other actions that support a Director of the Board to be informed on opportunities, issues, trends and policies associated with the King's University College's mandate.

### **Monitoring**

Reviewed every three years by the Board.